

**FALL 2008**  
**ADVANCE HOUSING PAYMENT DEFERMENT REQUEST**

A deferment of your advance housing payment means you are excused from making an advance housing payment of \$350 in recognition that your room, board, tuition, and fees for the coming semester will be substantially covered by future financial aid award(s). In addition, you agree to abide by the deferment and cancellation conditions as explained below.

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Name: \_\_\_\_\_ SUID#: \_\_\_\_\_ Phone #: \_\_\_\_\_

**DECISIONS ARE MAILED TO YOUR SYR.EDU EMAIL ADDRESS**

Deferment requests are subject to approval. Requests will only be CONSIDERED for returning students whose financial aid awards total 70% of their University room, board, tuition, and fees for the spring 2008 semester. For example, if your spring 2008 charges total \$10,000, your spring 2008 aid must exceed \$7000 to receive a deferment of the \$350 advance payment. If you are not enrolled for spring 2008, your most recent semester's financial information will be evaluated using the same criteria. Failure to meet this minimum criteria will result in a denial of your request.

CHECK ONE:     SU STUDENT  
                    SUNY ESF STUDENT—SUNY ESF STUDENTS MUST ALSO SUBMIT: SUNY ESF Bursar statement *showing spring 2008 charges and spring 2008 financial aid payments*. If you are not enrolled for spring 2008, provide documentation of your most recent semester's charges and financial aid payments.

**READ CAREFULLY BEFORE SIGNING BELOW**

**DEFERMENT CONDITIONS:**

1. A deferment of the advance payment, if approved, does not exempt you from housing cancellation policies or charges.
2. If you are eligible to cancel, you are personally responsible for notifying the Housing Office DIRECTLY to cancel your housing arrangements.

**CANCELLATION CONDITIONS:**

1. **LEAVING THE UNIVERSITY:** Students who **leave the University** between the time of their housing application and fall opening of campus housing due to withdrawal, leave of absence, semester abroad program, an off-campus academic program or graduation, are responsible for directly notifying the Housing Office to cancel their housing and meal plan charges. **Notification of cancellation must be made in person or in writing, NO LATER THAN June 1, 2008.** Verification of withdrawal or leave of absence will be confirmed before charges are canceled. Notifications of cancellation received **AFTER June 1** are subject to penalties and refunds according to schedules stated in the *Tuition, Fees, and Related Policies*, available at the Bursar's Office website. Go to *bfasweb.syr.edu* and follow the links to the Bursar homepage and select *Tuition, Fees, & Related Policies*.
2. **TO LIVE OFF-CAMPUS:** Syracuse University 1<sup>st</sup>- and 2<sup>nd</sup>-year students are required to live in University housing and may not cancel to reside off campus. Students not obligated to the two-year housing requirement, assigned during the reservation process have until **May 1** to cancel their reservation to reside off campus; June 1 for those assigned AFTER the Reservation Process. **Notification of cancellation must be made directly to the Housing Office in person or in writing.** If you are NOT leaving the University, register for fall classes, fail to occupy your reserved housing, or have not canceled your reservation in order to live off-campus by the deadlines listed above you will be held financially responsible for a **full academic year's room charges-both fall and spring semesters.**
3. **DURING THE ACADEMIC YEAR:** With the start of the fall semester, other penalties and refunds for housing and meal plans apply. Cancellation and refund policies are stated in the *Tuition, Fees, and Related Policies*, available from the Bursar Office website. Go to *bfasweb.syr.edu* and follow the links to the Bursar homepage and select *Tuition, Fees, & Related Policies*.

I request to have the \$350 advance housing payment deferred for fall 2008. If approved, I understand and agree to the deferment conditions and cancellation conditions listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Hand deliver completed form to 204 Steele Hall or FAX to (315) 443-5188**  
**RESPONSES ARE SENT TO YOUR SYR.EDU ACCOUNT - ALLOW 7 BUSINESS DAYS FOR RESPONSE**

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OFFICE USE ONLY:  
 TOTAL CHARGES: \_\_\_\_\_  
 TOTAL AID: \_\_\_\_\_  
 AID AS % OF CHARGES: \_\_\_\_\_

LACKS     APPROVE     DENY